

**Sherman Central School
Board of Education
REGULAR BOARD MEETING
OCTOBER 17, 2016**

TIME & PLACE: 5:30 PM – Board Room #118

MEMBERS PRESENT: Brian Bates, Gary DeLellis, Jennifer Ferreira, Colleen Meeder, Emily Reynolds

OTHERS PRESENT: Michael Ginestre, Bryna Booth, Kimberly Oehlbeck, Tracie Smith, Laura Napoli from Bahgat, Laurito-Bahgat CPA, Sentinel Newspaper Reporters

President Bates called the **meeting to order** at 5:30 PM. The pledge of allegiance was recited and board member roll call was taken with 5 members present.

**CALL TO ORDER
ROLL CALL**

E. Reynolds moved to **approve the minutes** of the regular board meeting held September 19 and special meeting held September 28, 2016. Second by C. Meeder, carried 5-0.

**APPROVE
MINUTES**

G. DeLellis moved to approve the **financial consent agenda** including the following items:

- 2a) **Cash Disbursements** for period ending 09/30/16
- 2b) **Treasurer Reports** for period ending 09/30/16
- 2c) **Extra Curricular Treasurer Reports** period ending 09/30/16

**FINANCIAL
CONSENT
AGENDA
Cash Disbursements
Treasurer Reports**

Second by E. Reynolds, carried 5-0

No public participation.

A short break was taken and those present were treated to a preview of several selections from the upcoming musical – “Love Letters Are So 2000”, written by SCS instrumental music instructor, Mr. Andrew Minton.

**SHORT BREAK –
PREVIEW OF
MUSICAL**

REPORTS:

Mrs. Laura Napoli from Bahgat, Laurito-Bahgat, CPA presented the **2015-16 Fiscal year-End Financial Report** for the district with a very good overall rating.

**BAHGAT &
LAURITO-BAHGAT
PRESENTATION –
FISCAL YEAR END
REPORT**

Business Administrator Report – Mrs. Oehlbeck reported that the State auditors have scheduled their exit conference for November 16. A review of the ERS audit and the letter outlining the changes to be implemented in the future in order to be within acceptable practice were made available. A recent review of the procedures of accounting in the district resulted in an updated Accounting Manual which details the accounting procedures and relevant board policies which are executed by the business personnel. The bids for a new SUV went out with one response – Cappellino Chevrolet. The upcoming Van bid opening is scheduled for 10/19/16. The tax collection continues and we are now in the penalty phase until November 7th.

**BUSINESS ADMINI-
STRATOR REPORT**

Principal Booth informed the board of the data meeting process and the conclusions that the data team members are able to identify based on the test data reviewed. This occurs normally 3 times annually. They are currently analyzing the curriculum side of the student data findings. The Wildcat Den which Lauren Harper is organizing as part of her administrative internship is welcoming 46 students daily. Website upgrade is in the near future. There are several aspects of the current website that have become obsolete and we are currently checking with several service brokers on new innovations to upgrade. An increase in positive referrals has been observed and some of change is attributed to the use of Twitter and Facebook which the students have quickly identified with. Elementary students are able to choose a book from the principal’s office when they receive a positive referral and the junior and high school students can request an app to load onto their iPads which seems to be very popular. Mr. Ginestre encouraged the board

**PRINCIPAL
REPORT**

members to follow them on twitter and Facebook, viewing all the current news from teachers and students. They are seeing great positive feedback.

Superintendent Ginestre reported on the recent safety committee meeting. Members reviewed the district's plan and procedures that are currently in place, and indicated what areas need revised. The plan will be submitted to the State this school year. The building and grounds department conducted water samplings for lead content throughout the building and initial results were promising. We were recently contacted by BOCES regarding our E-Rate project and there now seems to be funding available to revamp our wireless system. The Wall of Fame induction dinner will be held November 18th with the following recipients being honored: Gretchen Selfridge Kalal, Jack Dean, and the 1957-58 mens' basketball team. The 1st STEM meeting was held under the direction of Traci Thompson as part of her administrative internship. A committee will be formed to seeking ways to expand on STEM programming in our school. Mr. Tanski and Mr. Cook are planning to expand that portfolio. Two SUV's will be traded-in to purchase the new SUV. A retirement incentive has been reviewed by the BOCES labor relations personnel and will be ready for implementation.

**SUPERINTENDENT
REPORT**

Board Comments – Mr. DeLellis inquired about using state funding for tech upgrades and Superintendent Ginestre will be checking into the SMART funding and how the district can utilize this money, possibly for camera system upgrades which the safety committee discussed.

**BOARD
COMMENTS**

C. Meeder moved to approve the **departmental reports**. Second by G. DeLellis, carried 5-0.

**DEPARTMENT
REPORTS**

E. Reynolds moved to approve the following **new business consent agenda** including the following items:

**NEW BUSINESS
CONSENT
AGENDA**

4a) **CPSE/CSE Placements** as per the recommendation of the CSE/CPSE chair for the attached roster of students. (*Att. #14*)

CSE PLACEMENTS

4b) **Reduction to the tax warrant** as follows:
\$1,040.19 - Town of Mina
\$ 469.08 – Town of Chautauqua

**TAX WARRANT
REDUCTION**

4c) Declare the following **excess equipment** available for trade-in on a new 2017 SUV.
Excessed vehicles:
• 2008 Chevrolet Suburban 2500 S 4 x 4, VIN-3GNGK26K98G134744 with approximate mileage of 91,747
• 2009 Chevrolet Suburban 2500 LS 4 x 4, VIN – 1GNGK4K59R136214 with approximate mileage of 95,159

**EXCESS
EQUIPMENT**

4d) **Award bid for a new 2017 Chevrolet Suburban** 1500 4 x 4 to: Cappellino Chevrolet in the amount of \$41,223.00 (minus trade value for 2 vehicles \$10,500 + \$13,000)

BID AWARD – SUV

4e) Accept the **2015-16 Audit Report** as presented by Bahgat & Laurito-Bahgat, CPA's, P.C., external auditors.

**2015-16 AUDIT
REPORT**

Second by J. Ferreira, carried 5-0.

G. DeLellis moved to approve the following **consent agenda for Personnel**

**PERSONNEL
CONSENT
AGENDA**

5a) Approve the following **substitutes** for the 2016-17 school year as emergency conditional appointments pending proper fingerprint clearance and licensing requirements:

SUBSTITUTES

Sadia Bova (Uncertified Teacher)
Jamie Swan (Uncertified Teacher)
Kelly Thornton (Uncertified Teacher/ Aide)
Michele Tolon (Aide/Food Service/Cleaner)
Dawn Raynor (Bus Driver/ Teacher/ Aide)

- 5b) **Remove** the following from the roster of approved district personnel previously approved at the organizational meeting in July, 2016 as per the recommendation of the State auditor: Susan Hayes, ~~Assistant~~ **Claims Auditor**
- 5c) Approve the Memorandum of Agreement offering **Retirement Incentive** for independent secretaries.

EXEC. SESSION

Seconded by J. Ferreira, carried 5-0.

E. Reynolds moved to enter into executive session at 6:29 PM to discuss ~~ADJOURN~~ negotiations with no action to be taken. Second by J. Ferreira, carried unanimously.

B. Bates moved to resume the regular meeting and **adjourn** at 8:30 PM. Seconded by C. Meeder, carried unanimously.

Respectfully submitted,

Tracie D. Smith
District Clerk