

**Sherman Central School
Board of Education
REGULAR BOARD MEETING
NOVEMBER 21, 2016**

TIME & PLACE: 5:30 PM – Board Room #118

MEMBERS PRESENT: Brian Bates, Gary DeLellis, Jennifer Ferreira, Colleen Meeder, Emily Reynolds

OTHERS PRESENT: Michael Ginestre, Bryna Booth, Kimberly Oehlbeck, Tracie Smith, Sylvester Cleary, Traci Thompson, Sentinel Newspaper Reporters

President Bates called the **meeting to order** at 5:31 PM. The pledge of allegiance was recited and board member roll call was taken with 5 members present.

**CALL TO ORDER
ROLL CALL**

G. DeLellis moved to **approve the minutes** of the regular board meeting held October 17, 2016. Second by E. Reynolds, carried 5-0.

**APPROVE
MINUTES**

E. Reynolds moved to approve the **financial consent agenda** including the following items:

**FINANCIAL
CONSENT
AGENDA
Cash Disbursements
Treasurer Reports
Financial Reports**

- 2a) **Cash Disbursements** for period ending 10/31/16
- 2b) **Treasurer Reports** for period ending 10/31/16
- 2c) **Extra Curricular Treasurer Reports** period ending 10/31/16
- 2d) **Financial Reports** for period ending 6/30/16 through 10/31/16

Second by C. Meeder, carried 5-0

No public participation.

PRESENTATION:

**PRESENTATION –
Mr. Cleary**

Mr. Sylvester Cleary brought his message to the Sherman Central School Board from the Chautauqua County School Boards Association. He stressed the importance of each board members job and wants the community to be aware of their volunteerism in this capacity. He told each board member that they need to continue to be the leaders for the district, being instrumental in setting policy, and encouraging them to get out in front of the educational debate. He highlighted four key points that CCSBA has implemented as tools to accomplish this. *Number one* – write articles and publicize the positives that happen within your district. Let the taxpayers and parents know what is happening in their local school. *Number two* – utilize social media to be involved. Facebook/Twitter are great resources we have to push what is happening here and put it out there at a county-wide level for maximum impact. *Number three*, local boards need to initiate visitation from our legislators to join in the discussions at individual school districts on a regular basis to observe what their issues are first hand. This relationship building technique will assist with future aid initiatives when we call on our government leaders for assistance. And *number four*, have the district’s legislative committee liaison be very visible in the community, talking with clubs and local organizations. Mr. Cleary emphasized that he doesn’t want any student to fall through the cracks and wants the board to be forward thinking, more visible to the public, out in front, stand up more for our district, and be more creative in what you do as a board member.

Mrs. Schnars was unable to attend this evening. Mr. Cleary delivered her message and just wanted the board to know that NYSSBA is there to help district with legal issues. She also wanted them to know that E2CCB has many programs that district can also request and an informational pamphlet was circulated.

Mr. Cleary has reached out to all boards in the county and wanted them to compose two positive, personal stories about their districts. Examples of topics could be sports, Honor Society activities, the teacher who finally breaks through to that special student. What are the good things happening in Sherman? Discussion and clarification on how the district can expand

their social media imprint and how the district can tie it all together along with the format to use and criteria to be covered were established with a 300 word or less article and a photo of the author. He stated the deadline for these articles by December 8.

REPORTS:

REPORTS:

Business Administrator Report – Mrs. Oehlbeck stated that a tax warrant reduction of \$315.71 will be motioned during this meeting. The tax collection is over tomorrow and the tax collection report is included in the agenda. One response was received for snow removal bid, and two bidders responded to the purchase of a new van, both of these are also agenda items. A transfer of funds for ERS payments will be included. State Audit exit conference meetings were held and we have the draft of the audit which will need to be finalized; approval will take place at the next meeting. The accounting procedures manual will be approved at the next meeting. The budget calendar was made available to the board highlighting 3/1/17 tax levy limit submitted to SED, April board meeting will have to be rescheduled so the budget can be available by 4/21, the annual meeting will be 5/8 and the budget vote and board election will take place 5/16.

BUSINESS ADMINISTRATOR REPORT

Principal Booth reported on recent conversations she has had with the guidance department and the push to get our student’s college & career ready. Early exposure beginning in 8th grade to VoTech, 9th Grade at JCC, 10th grade students visiting 4-year colleges, and 11th grade students touring colleges and attending the National College Fair in Buffalo. Junior achievement (grades 4, 5 & 6) starting small, partnering with local businesses and giving presentations from the business world and JHS. She touched base on schools registering for the biochemistry class and manipulating DNA. We are going forward with upgrades to the website. George Couros book study held it’s 1st meeting with 10 teachers volunteering their time to discuss the innovations in tech and education portrayed by Mr. Couros.

PRINCIPAL REPORT

Superintendent Ginestre reported to the board of the direction the district is taking with STEM initiative and how it is proceeding under the direction of Mrs. Thompson, administration intern. The committee is formulating ways to expand in the engineering and technology subjects. Mrs. Thompson is currently working with students in the GLOBE aerosol campaign with NASA, more to come in this area. The PTO outdoor classroom is complete and the dedication plaque thanking Mr. Oehlbeck for his vision and his crew for their hard work in making this happen will be displayed. The final threat assessment walkthrough has been completed and the emergency plan will be approved at the December meeting and submitted to SED. Mrs. Hayes retirement will be accepted this evening with regret and appreciation of her 25 years of service to the district.

SUPERINTENDENT REPORT

G. DeLellis moved to approve the **departmental reports**. Second by Jennifer Ferreira, carried 5-0.

DEPARTMENTAL REPORTS

Jennifer Ferreira moved to approve the following **new business consent agenda** including the following items:

NEW BUSINESS AGENDA

- 4a) **CPSE/CSE Placements** as per the recommendation of the CSE/CPSE chair for the attached roster of students. (*Att. #14*)
- 4b) **Reduction to the school tax warrant** for property in Town of Sherman in the amount of \$315.71
- 4c) **Award bid for a new van**, 2017 full size (12-passenger) Ford Transit 350 LR Wagon XL to Warren Midtown Motors, Inc. in the amount of \$30,541.00.
- 4d) Award the **snowplow bid** for the 2016-17 winter season to Russell A. Weise, Jr. Garage and Wrecker Service. Price for all equipment used \$85.00 (pick-up/loader/dump truck).
- 4e) Approve the **school tax collection report** for the 2016-17 tax year in the amount of \$229,442.37 (includes penalty of \$4,498.95)

CSE PLACEMENTS

TAX WARRANT REDUCTION

VAN BID

SNOW PLOW BID

SCHOOL TAX COLLECTION REPORT

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| 4f) | Approve the transfer of district funds from the Employee Retirement Reserve to the General Fund in the amount of \$173,312 to cover the cost of Employee Retirement Services invoice. | TRANSFER OF DISTRICT FUNDS |
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Second by G. DeLellis, carried 5-0.

C. Meeder moved to approve the following consent agenda for Personnel	PERSONNEL AGENDA
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| 5a) | Approve the following substitutes for the 2016-17 school year as emergency conditional appointments pending proper fingerprint clearance and licensing requirements:
Elizabeth Armes (aide & uncertified teacher)
Stephanie Carris (aide, uncertified teacher, support staff)
Elizabeth Kopta (aide)
Heath Reed (cleaner) | SUBSTITUTES |
| 5b) | Accept, with regret, the resignation , for the purpose of retirement of Susan Hayes as Principal Secretary effective December 31, 2016. | RESIGNATION/ RETIREMENT – S. HAYES |
| 5c) | Increase substitute pay for bus drivers effective immediately from the current rate of \$13.68 per our by \$1.00 every year for the next three years:
2016-17 - \$14.68
2017-18 - \$15.68
2018-19 - \$16.68 | INCREASE SUB BUS DRIVER PAY |
| 5d) | Approve Brandon Stoddard as the Boys’ & Girls’ Track Coach for the 2016-17 school year. Pay scale is 0.7 of the current negotiated agreement. | TRACK COACH |
| 5e) | Approve the change of appointment and revised MOU between Jamie Berg and the Sherman Teachers’ Association effective November 22, 2016. Mr. Berg who is certified in Secondary ELA, as a Teacher on Special Assignment (TOSA), is appointed to the probationary position of Instructional Support Specialist (1.0 FTE) effective November 22, 2016. Compensation shall be step M17 (A reduction of \$6,000 from original summer compensation shall be reflected in the new MOU). | MOU – CHANGE OF APPOINTMENT – BERG |
| 5f) | Approve the new title of Committee on Special Education (CSE) and Pre-K Special Education Chairperson (CPSE) for Mrs. Courtney Taylor effective November 22, 2016, in addition to her duties as Special Education Teacher for the district. Mrs. Taylor will be compensated an additional \$6,000 for 20 days of work during the summer. This position will be review annually. Mrs. Taylor will stay on step as per the current negotiated contract with the Sherman Teachers’ Association and maintain her current seniority status. | MOU – NEW TITLE CSE/CPSE CHAIR – TAYLOR |

Seconded by G. DeLellis, carried 5-0.

G. DeLellis moved to enter into executive session at 6:36 PM to discuss negotiations with no action to be taken. Second by E. Reynolds, carried unanimously.	EXEC. SESSION
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E. Reynolds moved to resume the regular meeting and adjourn at 7:59 PM. Seconded by C. Meeder, carried unanimously.	ADJOURN
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Respectfully submitted,

Tracie D. Smith
 District Clerk