

Sherman Central School

Home of the Wildcats



School Health Testing Program

August 12, 2020

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Health Testing Plan
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The purpose of this document is to outline the procedures for conducting health screening of faculty, staff, and students at Sherman Central School during the Covid-19 crisis. This plan is in place if the district returns to in-person instruction. Procedures will also be in place if students are not returning to the building, but the faculty and staff are using the facility to broadcast live classes.

Overview

Once permitted by the Governor, Sherman Central School will conduct a hybrid model of learning in September of 2020 that includes both in-person and remote instruction. This model will ensure that every SCS student can equitably attend in-person classes with a modified schedule, or learn remotely, all done simultaneously. Students in grades PreK-6 will attend school in person Monday through Thursday and students in grades 7-12 will attend school every Friday. On days when students are not in school, students will be required to attend and participate in online learning.

All in-person instruction will adhere to strict NYS Department of Health and NYS Education Department guidelines that are designed to stop the spread of the Covid-19 virus. These guidelines include but are not limited to the following:

- Maintaining 6 feet of distance at all times
- All persons (students, faculty, staff, and visitors) in the building will be required to wear masks when entering the school, while moving in the hallways, in common areas, and when social distancing cannot be maintained. Students may be allowed to remove their masks during instruction (at the discretion of the administration and the teacher) and during meal time.
- All persons must receive a daily health screen before being allowed access to the building or a school vehicle. Screenings will include temperature checks, checks on current health, and if the person has had a possible exposure to Covid-19.
- All persons will be trained on proper hygiene, cleaning, and disinfection techniques.
- All students using district transportation must wear face coverings and remain in their assigned seat. The bus will be marked to assist students with social distancing efforts. Only members of the same household will be allowed to sit together on the bus.
- Students will be assigned to cohorts and remain in their assigned room for classes when at all possible. The schedule will be designed for little movement of students between class periods throughout the day to maintain social distancing guidelines.

SCS HealthTesting Plan

Operations

1. Health and Safety

Any member of the Sherman faculty, staff, and student body must remain home if they are exhibiting any symptoms of illness.

Symptoms can include but are not limited to the following:

- Fever or chills
- Cough, Shortness of breath or difficulty breathing
- Fatigue, Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

All students, faculty, staff and visitors will be required to wear a face covering when in common areas of the building. Students will be allowed to remove their masks for breaks, instruction (at the teacher's discretion) or to eat breakfast and lunch. It is highly recommended that students wear masks during instruction when possible.

Employees must wear face coverings at all times. Employees can take mask breaks when they are alone and socially distanced in the building. Employees are asked during break times to clean any area where a face covering was not worn.

All persons entering the building, including students, faculty and staff, will be required to have a daily health screening. The screening will be a temperature check and a series of questions.

They include :

Questions	Yes	No
1. Have you or a member of your household tested positive for, or had a confirmed case of COVID-19 in the past 14 days?		
2. Are you experiencing any COVID-19 or flu-like symptoms such as (Fever or chills, Cough, Shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea?)		
3. Are you or any member of your household under active quarantine due to COVID-19 exposure?		
4. Have you been in contact with anyone who has a confirmed case of, or has been exposed to COVID-19?		
5. Have you traveled outside the U.S. within the past 14 days?		

If a student answers yes to any of these questions, they will not be permitted on the bus. If a drop off or a walker answers yes to any of these questions, they will be brought to the isolation room for further assessment. Parents will be called immediately and the student will be sent home. The district will then work with the family and likely recommend the student receives care from their physician.

Employees will go through the same screening. If they answer yes to any of the questions, they will go to isolation or be asked to go home. If they answer no to all of the questions, they will be allowed to begin their work day.

2. Transportation

Sherman Central School will provide transportation to students using school vehicles. In accordance with NYS DOH and NYSED guidelines, the following procedures for transportation will be in place to reduce the spread of Covid-19.

- Students MUST wear masks at all times on a school vehicle.
- Health screenings will be conducted by a school designee prior to the student being allowed on the bus. The screening will include a temperature check and asking the student and/or parent at the bus stop several health related questions, including if the student has any symptoms or whether the student has traveled to a restricted state over the past 24 hours. If the student presents a temperature of 100.4 or higher, or fails the screening, that student will not be allowed to ride the bus.
- Students will socially distance on the bus. Members of the same household will be allowed to sit together. All other seats will be marked to allow for social distancing.
- Once students arrive at school, they will be allowed to enter the building, with face coverings, and proceed immediately to their assigned classroom.

3. Facilities Procedures

The district will measure each possible instructional space to determine a safe student occupation rate that maintains social distancing of 6 feet at all times. Common areas such as lockers, gym, and the cafeteria will also adhere to strict social distance guidelines. Lockers will not be available to students. All personal items will remain in the homeroom classroom for students in grades 7-12. Students in grades PreK-6 have designated spaces for personal items in their homeroom classroom.

When possible, SCS will follow the cohort model for classes. This will help keep transition times to a minimum. Teachers will move from class to class when possible to reduce possible student exposure.

The following guidelines are in place for drop-off procedures prior to the start of the school day.

- ALL STUDENTS ENTERING THE BUILDING MUST WEAR A FACE COVERING.
- All busses will unload students one at a time using the B door in the back of the building. Students, already having a health check, will then proceed immediately to their homeroom.
- Students being dropped off or walkers will enter the building using the main entrance, Door D. Spaces will be marked on the sidewalk that are 6 feet apart to ensure social distancing.
- Dropoff and walkers will proceed into the building through the second set of doors. They will be greeted by a table where a health check will take place.
- If the student passes the health check, they will proceed to their homeroom following the signs on the floor to maintain social distance from other students.
- If a student does not pass the health screening, school personnel will escort the student to an isolation room on the first floor (Room # TBD) where a further exam will take place.
- If the student is deemed unfit to attend school, a parent or guardian will be called. School health personnel will consult the parent/guardian and make a recommendation for testing.

The following student guidelines are in place for exiting the building at dismissal.

- ALL STUDENTS MUST WEAR FACE COVERINGS WHEN EXITING THE BUILDING AT DISMISSAL.
- Students will be called by bus number to line up in the hallway near Door B. Markings will be on the floor that are 6 feet apart to determine where to stand.
- Aides and faculty will be in the hallway to usher students to the exit.
- Walkers and students being picked up will then be dismissed one class at a time to limit the number of students in the hallway and to maintain social distance. These students will only be allowed to exit Door D, the main door to the building. Markings will be on the floor to guide students to the exit.
- Parents will NOT be allowed to enter the building to wait for their child. Parents of younger children can wait at the bottom of the sidewalk at the main door.

The following guidelines are in place for employees entry into the building to start the workday:

- All school employees will enter the building using the main entrance, Door D.
- Each school employee will also undergo a medical screening for Covid-19 that includes a temperature check and an assessment for Covid-19 symptoms.
- If the employee passes the health screening, they will proceed to their assigned classroom.
- If it is determined the employee is exhibiting symptoms and/or has a temperature of 100.4 or higher, the employee will report to an isolation room and be further assessed by our school nurse.
- A determination will be made if the employee is fit to work that day. If the employee is not fit to work that day, a further determination, in consultation with the school physician and the Chautauqua County Department of Health will be made.
- This determination may require a Covid-19 test before the employee is allowed to return to work.

Ventilation

Using the school HVAC system, fresh air is pumped from the outside into every room at SCS. A review of the district HVAC systems will be required and will include filters with a Minimum Efficiency Reporting Value - or MERV - rating of which filters out the COVID-19 virus, but can, if the system makes additional protections, run on a minimum MERV of 11. Ventilation protocols include increased outdoor air, reduced air circulation, longer system run times and frequent filter checks.

Cleaning and Disinfecting the Facility

Students will remain in cohorts and in the same classroom when possible. Additional cleaning staff will work during the school day to disinfect rooms when students leave the room for breaks or other classes. Cleaners will wipe down surfaces with approved disinfectants and/or spray rooms when unoccupied.

When the school day is over, each room will go through a deep clean and be disinfected using the same protocols. Once the room is cleaned, it will be closed and locked until students return

the next school day. Cleaners will keep a daily log of cleaning, marking the location and time when the cleaning was conducted.

Each bus will be sprayed down by the bus driver using an approved cleaner after each bus run. The bus garage will have at least two sprayers to conduct the cleaning.

Wellness

1. Protocols to Isolate Staff

All staff will receive a wellness assessment when they enter the building to start the work day. Staff will be asked to step up to a thermal scanner. Staff will then be allowed to use their personal device to answer a series of questions related to their health. The questions include:

Questions	Yes	No
Have you or a member of your household tested positive for, or had a confirmed case of COVID-19 in the past 14 days?		
Are you experiencing any COVID-19 or flu-like symptoms such as (Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea?)		
Are you or any member of your household under active quarantine due to COVID-19 exposure?		
Have you been in contact with anyone who has a confirmed case of, or has been exposed to COVID-19?		
Have you traveled outside the U.S. within the past 14 days?		

If the staff member answers no to all the questions, the staff member should report immediately to their designated work area.

If a staff member does not pass the healthscreen test, they will be isolated immediately. Our school nurse will be called to perform an additional assessment. Interventions at that time can include the staff member passing the additional check and returning to their station, the staff member being sent home, or the district having to consult with the school physician and/or the Chautauqua County Department of Health.

Educating Staff

All part-time and full-time staff will be required to participate in Covid-19 training, including how to properly use PPE. The trainings will be provided through BOCES, KYTE learning, and through Utica National, the district's insurance carrier. Sessions will take place in August and during superintendent conference days at the beginning of the school year.

Coverage Plan for Staff

The district will employ substitute teachers and substitute aides on a long-term basis so no student is left unsupervised during in-person instruction. They will help in the areas of teaching, cafeteria aide, nursing aide, and transportation aide.

Protocol for Positive Student and/or Staff Test

The district will work closely with the Chautauqua County Department of Health in case of a positive test of a student or a staff member. Through the hybrid model, the district is prepared for a shutdown of the building if necessary. Our guidance is to follow the recommendations or mandates of the CC Department of Health.

Cleaning and Disinfection Following Suspected or Confirmed COVID-19 Case

<https://www.cdc.gov/coronavirus/2019-nCoV/hcp/index.html>

The District will provide for the cleaning and disinfection of exposed areas in the event an individual is confirmed to have COVID-19, with such cleaning and disinfection to include, at a minimum, all heavy transit areas and high-touch surfaces. The District will follow CDC guidelines on "Cleaning and Disinfecting Your Facility," if someone is suspected or confirmed to have COVID-19.

Areas used by a sick person will be closed off and not used until they have been cleaned and disinfected. Outside doors and windows will be opened to increase air circulation in the area.

Custodial staff will wait 24 hours before cleaning and disinfecting, unless waiting 24 hours is not feasible, in which case, they will wait as long as possible. All areas used by the person suspected or confirmed to have COVID-19, such as offices, classrooms, bathrooms, lockers, and common areas will be cleaned. Once the area has been appropriately cleaned and disinfected, it can be reopened for use.

Individuals without close or proximate contact with the person suspected or confirmed to have COVID-19 can then return to the area and resume school activities immediately after cleaning and disinfection. If more than seven days have passed since the person who is suspected or confirmed to have COVID-19 visited or used the facility, additional cleaning and disinfection is not necessary, but routine cleaning and disinfection should continue.

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