

**Sherman Central School  
Board of Education  
REGULAR BOARD MEETING  
December 21, 2015**

**TIME & PLACE:** 4:30 PM – Board Room #118

**MEMBERS PRESENT:** Brian Bates, Gary DeLellis, Jennifer Ferreira, Colleen Meeder

**MEMBERS ABSENT:** Emily Reynolds

**OTHERS PRESENT:** Kaine Kelly, Kimberly Oehlbeck, Tracie Cederquist, Michael Ginestre, Reporters (4:35)

President Bates called the **meeting to order** at 4:30 PM. The pledge of allegiance was recited and board member roll call was taken with 4 members present and 1 absent.

**ORDER  
PLEDGE  
ROLLCALL**

G. DeLellis moved to **approve the minutes** of the November 16, 2015 meeting. Second by C. Meeder, carried 4-0.

**APPROVE  
MINUTES**

C. Meeder moved to approve the **financial consent agenda** including the following items:

- 2a) **Cash Disbursements** for period ending 11/30/15
- 2b) **Treasurer Reports** for period ending 11/30/15
- 2c) **Extra Curricular Treasurer Reports** period ending 11/30/15
- 2d) **Financial Reports** period ending 11/30/15

**FINANCIAL  
CONSENT  
AGENDA**

**Cash Disbursements  
Treasurer Reports  
Financials**

Second by G. DeLellis, carried 4-0

**School Business Administrator – Kimberly Oehlbeck** reported on the 2016-17 Budget Calendar is included in this agenda for approval. The budget needs to be adopted by April 22, 2016. In the new business portion of the agenda there are proposed fund balance transfers from the unassigned fund balance to reserve accounts to help maintain the fund balance within acceptable limits (a detailed summary sheet was distributed). Standard work-days need to be established for ERS Employees for reporting to the NYS Employees Retirement System (has to be 6 hours to be recordable to ERS). State Auditors have been conducting audits in local districts including Clymer, Falconer and Chautauqua Lake.

**SCHOOL BUSINESS  
ADMINISTRATOR  
REPORT**

Reporters entered the meeting @ 4:35 PM.

**Superintendent Kelly** reported that Young & Wright Architects have completed the building condition survey and have provided the district with a powerful amount of information and digital files for us to review and keep updated for future facility upgrades. We receive State Aid back up to \$100,000 on projects that we can use to cover renovations. The final cost reports for the EPC have been filed. Punch list items still remain. An application has been filed with the State to receive after school program-free meal (snack) for anyone staying after school for academic reasons. Operation Santa Claus raised funds to help 12 families over the Christmas holiday. A special dress down fundraiser was also held for a local family who have fallen on hard times. This Wednesday, the Class of 2017 is sponsoring a Winter Ball with invitations extended to Panama and Clymer students. The basketball program will be traveling to Erie to play opponent Frewsburg at the Erie Insurance Arena on January 18. Mr. Kelly presented a PowerPoint outlining the recent meeting of the legislative task force and the completion of their report with the following recommendations:

**SUPERINTENDENT  
REPORT**

- Establish to high quality NY standards – take common core and making it ours.
- Develop better curriculum guidance resources
- Create ongoing training

A full report is being e-mailed to the board.

A brief executive session will be needed to discuss collective bargaining and information pertaining to current investigation.

**DEPARTMENT  
REPORTS**

J. Ferreira moved to approve the **departmental reports**. Second by G. DeLellis, carried 4-0.

C. Meeder moved to approve the following **new business consent agenda** including the following items:

- 4a) **CSE placements** as per the recommendation by the CSE/CPSE chair of the attached student roster. (*Att. #14*)
- 4b) Adopt the **2016-17 Budget Calendar** as presented by the School Business Administrator. (*Att. #15*)
- 4c) Approve the transfer of district funds by the School Business Administrator as follows:
  - \$197,482.00 from the Retirement Reserve Fund to the General Fund.
  - \$200,000.00 from the unassigned Fund Balance to the Retirement Reserve Fund.
  - \$40,000.00 from the unassigned Fund Balance to the Workers' Compensation Fund
  - \$107,000.00 from the unassigned Fund Balance to the Employee Benefit Reserve Fund
  -
- 4d) Establish the standard work-day for full-time ERS employees for the NYS Employees Retirement System reporting as follows:

**NEW BUSINESS  
CONSENT  
AGENDA**

**CSE  
PLACEMENTS**

**BUDGET  
CALENDAR**

**TRANSFER OF  
DISTRICT  
FUNDS**

**ESTABLISH  
STANDARD  
WORK DAY FOR  
ERS  
EMPLOYEES**

<b>Job Title .....</b>	<b>Hours</b>
Account Clerk .....	8.00
Account Clerk Typist/Guidance Secretary .....	8.00
Bus Aide.....	6.00
Bus Driver .....	6.00
Cleaner .....	8.00
Cook .....	6.50
Custodian .....	8.00
Food Service Helper.....	6.00
Groundskeeper .....	8.00
Secretary to the Superintendent .....	8.00
Teacher Aid.....	6.75
Bus Mechanic.....	8.00
School Nurse .....	7.25
Typist II/High School Secretary .....	8.00
Building Maintenance Mechanic .....	8.00
Director of Facilities II.....	8.00

Second by G. DeLellis, carried 4-0.

C. Meeder moved to approve the following **consent agenda for Personnel** including the following items:

- 5a) Approve the following **substitute** for the 2015-16 school year as an emergency conditional appointment pending proper fingerprint clearance:

Haley Hubbell – Teacher  
Melanie Korzeniewski – Teacher  
Edna Keith – Bus Driver & Cleaner

**PERSONNEL  
CONSENT  
AGENDA**

**SUBSTITUTES**

Second by J. Ferreira, carried 4-0.

C. Meeder moved to suspend the regular order of business and enter executive session at 4:56 PM to discuss collective bargaining and information pertaining to current investigation. Second by J. Ferreira, carried 4-0.

C. Meeder moved to **adjourn** the meeting 5:35 PM. Second by B. Bates, carried unanimously.

Respectfully submitted,

Tracie Cederquist  
District Clerk