

**Sherman Central School  
Board of Education  
REGULAR BOARD MEETING  
March 17, 2014**

**TIME & PLACE:** 5:30 PM - Board Room # 118

**MEMBERS PRESENT:** Brian Bates, Gary DeLellis, Emily Kidd, Melissa Lyon (5:38), Colleen Meeder

**OTHERS PRESENT:** Kaine Kelly, Michael Ginestre, Kimberly Oehlbeck, Tracie Cederquist, Westfield Republican Reporters

President Bates called the **meeting to order** at 5:32 PM. The pledge of allegiance was recited and board member roll call was taken with 4 members present, 1 member absent.

**ORDER  
PLEDGE  
ROLLCALL**

A reception for the Boys' Basketball team in recognition of their Section 6, Class D Championship was held and Superintendent Kelly, and President Bates congratulated the team members. Coach Emory thanked the administration for their support of the team.

**RECEPTION FOR  
BOYS'  
BASKETBALL  
TEAM**

The players exited the meeting and M. Lyon entered the meeting @ 5:38 PM.

C. Meeder moved to **approve the minutes** of the regular February 24, 2014 board meeting. Second by E. Kidd, carried 5-0.

**APPROVE  
MINUTES 1/27/14**

C. Meeder moved to approve **financial consent agenda** including the following items:

**FINANCIAL  
CONSENT  
AGENDA**

- 2a) Cash Disbursements for period ending 2/28/14
- 2b) Treasurer Reports for period ending 2/28/14
- 2c) Extra Curricular Treasurer Reports for period ending 2/28/14
- 2d) Financial Reports for period 2/28/14

**Cash Disbursements  
Treasurer Reports  
Financial Reports**

Second by G. DeLellis, carried 5-0.

Mrs. Oehlbeck presented a draft of the revised 2014-15 budget and review of the expenditures, revenues, program, materials and operations, services, benefits, transportation, and tax levy (cap) were discussed. At the next meeting the budget will be finalized.

**BUSINESS REPORT**

Superintendent Kelly asked the board if there were any questions on the department reports and as there were none he preceded to report on the days' events. The final teacher in-service for this academic year was held today and everyone was actively engaged throughout the entire day with assistance from BOCES instructors in Common Core and use of modules. The staff has responded incredibly to the recent changes and has made great strides in becoming aligned with the common core. We are in good shape educationally. As members of the Stanley Hose Company excel for wellness among their volunteers, access to the school fitness center has been requested for active members. An executive session will be necessary for a personnel item and negotiations.

**SUPERINTENDENT  
REPORT**

E. Kidd moved to approve the departmental reports. Second by M. Lyon, carried 5-0.

**DEPARTMENTAL  
REPORTS**

C. Meeder moved to approve the **business consent agenda** including the following items:

**BUSINESS  
CONSENT  
AGENDA**

- 4a) **CSE placements** as per the recommendation of the CSE chair.  
Student # 20764 – Speech 1 x 45 ind/week, Summer Speech 2 x 30 ind/week

**CSE Placements**

- 4b) Establish a Debt Service Account with Community Bank, NA.

**Establish Debt  
Service**

- 4c) Transfer district funds from the General Fund to the Debt Service Account in the amount of \$101,993.

**Transfer District  
Funds**

4d) BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

BUSINESS  
CONSENT  
AGENDA, Cont...

1. The following notice shall be added to the notice of annual meeting and election:  
AND NOTICE IS ALSO GIVEN that the following **proposition** will be submitted for voter approval at such time:

RESOLUTION  
Bus Proposition

Shall the following resolution be adopted to wit:  
RESOLVED THAT THE BOARD OF EDUCATION OF THE SHERMAN CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE THE ACQUISITION OF SCHOOL BUSES, AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$260,000, LESS TRADE-IN VALUE, IF ANY, AND THAT SUCH COSTS, OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED SUCH ESTIMATED MAXIMUM AGGREGATE COST SHALL BE ISSUED, OR THE SCHOOL DISTRICT MAY ENTER INTO AN INSTALLMENT PURCHASE CONTRACT IF THE BOARD OF EDUCATION DETERMINES THAT IT IS IN THE BEST INTEREST OF THE SCHOOL DISTRICT TO FINANCE THE PURCHASE IN THAT METHOD.

2. At such meeting taxes to be levied by installments will be proposed providing for payment of the acquisition of school buses at an estimated aggregate maximum cost of not to exceed \$260,000. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

3. The District Clerk or the Clerk's designee is hereby directed to add the above to the notice of the annual meeting of the School District.

4. This resolution shall take effect immediately upon its adoption.

4e) Nominate the following as candidates for the **BOCES Board of Education** election to take place Tuesday, April 22, 2014:

Nominations for  
BOCES Board

Thomas DeJoe, Thomas Fenton, David Lowrey, Christine Schnars, Richard Vogan, Sean Wittman.

4f) Cast their ballot for the following to service on the **CCSBA Executive Committee** for a term of office from July 1, 2014 through June 30, 2017:

Cast Ballots for  
CCSBA Executive  
Committee

Thomas DeJoe, Brocton (1<sup>st</sup> term)  
Gary DeLellis, Sherman (3<sup>rd</sup> term)  
Thomas Fenton, Frewsburg (3<sup>rd</sup> term)

4g) Waive all membership fees for admittance to the SCS fitness center by any active Stanley Hose Volunteer Fire Department member effective immediately.

Fee Waived for  
Stanley Hose  
Members

4h) Transfer of district funds from the undesignated fund balance to the retirement reserve account in the amount of \$220,000.00 effective immediately.

Transfer of District  
Funds

4i) Approve the following amendment to the plan operating document of the

**CHAUTAUQUA COUNTY SCHOOL DISTRICTS' MEDICAL HEALTH PLAN**

Approve  
Amendment to  
Chaut. Co. School  
District Medical  
Health Plan

**SECOND AMENDMENT TO 1994 RESTATEMENT OF THE CHAUTAUQUA COUNTY SCHOOL DISTRICTS' MEDICAL HEALTH PLAN**

The 1994 Restatement of the Chautauqua County School Districts' Medical Health Plan (the "Plan Operating Document") is hereby amended effective July 1, 2014 as follows:

1. **Section 3.2. Eligible Dependents** is modified to delete Subdivisions (a) and (b) replace as follows:
  - (a) Your legally married spouse, including same-sex spouses in legal out of state marriages,
  - (b) For the Medical Plan, coverage for adult children, regardless of marital status, is available up to age twenty-six (26). The parent of the adult child must be enrolled in the appropriate tier of coverage prior to or at the date of enrollment of the adult child,

**AMENDMENT CONT...**

2. **Section 3.2 Eligible Dependents** is modified to add a new Subdivision (c) as follows:

(c) For the Dental and Vision Plans, each natural, step, legally adopted or foster child, or child acquired through guardianship, of an employee participant while such child is unmarried, is not employed on a full time basis, and is dependent upon said employee for support until such child attains age nineteen (19) unless such child is mentally or physically incapable of self-sustaining employment, or such child is under the age of twenty-five (25) and is a full time student attending an accredited school or university of higher education, or is living at home and dependent upon the employee Participant for more than half of his or her support as defined by the Code.

3. **Section 3.5 Continuation Coverage** is modified to delete Subdivision (c) and replace as follows:

(c) **Continuation Coverage for Incapacitated Dependent Minor.**

Coverage may be extended beyond the age limit for a child who is incapable of self-sustaining employment by reason of mental illness, developmental disability, mental retardation, as defined in the mental hygiene law, or physical handicap and who became so incapable prior to the attainment of the age at which dependent coverage would otherwise terminate and who is chiefly dependent upon such member for support and maintenance. This is provided that the disability occurred before the age limit and the employee was enrolled in family coverage at the time of the disability. The employee must remain enrolled in the medical plan in order for the dependent coverage to continue.

4. **Section 5.3(j)** is modified to add a new paragraph as follows:

Procedures for Contribution (Premium) Payments:

Due Date:

- Payment is due the first of every month.
- Payments deposited after the 15<sup>th</sup>, (regardless of what day the 15<sup>th</sup> falls on, Saturday, Sunday or Holiday), will be assessed a ½% interest penalty.

Enrollment Figures:

- Cancellations of coverage cannot be back dated more than 60 days. BCBS (Claims Administrator) policy is 30 days and they have extended the Plan an additional 30 days.
- Adjustments for previous month's cancellations/additions must be included in the category the adjustments occur.

Example: For November payment you have **25** people enrolled in Single Traditional Medical 100/200 deductible. You are taking credit for **1** person cancelled in October after you sent your payment. Your number in that entry should be **24**. It is a good idea for auditing purposed to keep notes, (possibly at the bottom of your invoice), that state something like "Includes credit for Smith, Single/100-200, cancelled October".

- Prorating enrollments. Enrollments between the 1<sup>st</sup> and the 15<sup>th</sup> of the month, districts pay full month premium. Enrollments between the 16<sup>th</sup> and the 31<sup>st</sup>, districts pay ½ month premium.

All other terms and conditions of the Plan Operating Document shall remain in full force and effect.

Second by M. Lyon, carried 5-0

M. Lyon moved to approve the following **consent agenda of Personnel** including the following item:

**CONSENT AGENDA  
FOR PERSONNEL**

5a) Grant tenure to **Chelsey Winchester in the tenure area** of school counselor effective April 8, 2014.

**TENURE (Winchester)**

5b) **Extend the maternity leave** of Traci Thompson through March 21, 2014.

**MATERNITY LEAVE  
EXT. (Thompson)**

5c) Approve unpaid **volunteer assistant coaches** for spring sports:

Randy Houle – Softball  
Chad Card – Softball  
Todd Cole – Baseball  
Cory Card – Baseball

**VOLUNTEER  
COACHES  
(Spring Sports)**

5d) BE IT RESOLVED that the Board of Education hereby **extends and employs KAINÉ M. KELLY as Superintendent of Schools**, for the period from July 1, 2014 through July 1, 2019 and further approves the Employment Agreement setting forth the terms and conditions of such appointment and employment.

**EXTENTION OF  
SUPERINTENDENT  
CONTRACT (Kelly)**

5e) Accept the resignation of Christine Burdick from the position of CSE/Curriculum Coordinator for the Sherman Central School effective June 27, 2014.

**ACCEPT  
RESIGNATION  
(Burdick)**

Second by C. Meeder, carried 5-0.

E. Kidd moved to enter into executive session at 6:20 PM to discuss personnel and negotiations with no action to be taken upon reconvening. Second by C. Meeder, carried 5-0.

**EXECUTIVE  
SESSION**

The regular meeting reconvened at 7:34 PM.

**RECOVENE**

B. Bates moved to **adjourn** the meeting at 7:35 PM. Second by M. Lyon, carried unanimously.

**ADJOURN**

Respectfully submitted,

Tracie Cederquist  
District Clerk